

In Attendance

- Present (Board): Dr. Rayburn Lewis, Mr. Gerald Bradford, Ms. Shaude' Moore, Ms. Patricia Hayden, Mr. Lewis Rudd, Dr. Carver Gayton, Rev. Dr. Phyllis Beaumonte
- Staff: James King Jr., MaryKate Ryan, Amber Lawson, Kathleen Barry Johnson
- Absent: Mr. John Yasutake, Mr. Kelly Jefferson, Mr. Chukundi Salisbury, Dr. Ben Danielson
- Guests: Ms. Jesse Miller, Julie-C (Julie Chang Schulman), Intylekt, all from The Harriet Tubman Foundation for Safe Passage, fiscal sponsor for Fresh Start. Jacqueline Ivy

Acknowledgement of Our Presence on First Nations Land

"We the Central District Community Preservation & Development Authority acknowledge that we are on indigenous land, the unceded ancestral lands of the Duwamish people, Seattle's Host Tribe. A people that has occupied this land since time immemorial. A people who are still living right here today, fighting for federal recognition and bringing to light the Duwamish Tribe's rich heritage."

Approval of the Agenda & Minutes

- Motion to accept the Agenda, 2nd and approved

7/28/2021 Meeting Minutes -

Request typo clarification on committee reports

- ❖ Motion made to **Accept** the Minutes, 2nd and approved

New Business -- Board Discussion with Facilitator Maketa Wilborn

Reviewed goals as filled out on the RACI chart, and begin to assign responsibilities.

Business/Strategic Plan

With the release of the P&P chart, where does that fall in the business and strategic plan? It was a task, and now it's done, so added to our chart. Need to focus on clarity and goal-setting, but also a timeline.

Financial Model/Plan

Budgeting -- annual budget -- should include maintenance budget, and staffing.

Board members asked to consider what they are currently responsible or accountable for, and where their strengths and interests lie.

Shaude' Moore -- long term, how will the board identify who does what and how they are assigned. Will it be in the by-laws by position?

Maketa Wilborn -- Eventually this board will identify governance in terms of committees, structure, purpose and scope.

SM: Important to consider as board members consider tenure and cycle of the board.

MW: This will come into play as the by-laws are revised.

Consider who is overall accountable for completion of the task, the whole board versus the executive committee. Try not to stack everything on the EC (this may relate to the working board definition).

Would

having the entire board work on a facilitated discussion of the framework for the strategic plan help to get everyone on the same page?

How long will the working board be a working board? Depends on what the board wants. This will help determine what kind of executive director the organization searches for.

How do you activate all board members? Who can hold which pieces of the puzzle?

The business/strategic plan is the critical next step.

Committee Reports

Finance: *chaired by Mr. Yasutake, presented by James King*

- 2022-23 FY allocated funds contract draft received.

Facilities: *chaired by Mr. Bradford*

- Shed in parking lot removed. Exterior cleaning, landscaping done this past week. Discuss additional lighting for rear of building to increase safety/discourage loitering.

Programs & Partnerships: *chaired by Co Chairs Patricia Hayden and Lewis Rudd*

- Additional members -- Carver Gayton. Report was approved, but plan has not yet been approved -- at the next meeting. Who will create the scope for the P&P plan? Who will be working on the building plan? Friday 8 am meetings for building management. Aug 19, review of project management plan with executive committee. Draft of that plan was in last Friday's email.

Community Communications: *chaired by Kelly Jefferson & Chukundi Salisbury*

- Working with Carolyn Downs re: back to school event on 28 August. Expecting 500 youth for backpacks, plus family produce boxes.

Government Affairs: *chaired by President Lewis*

- Nothing from AG's office on status of CPDA.

President's Report, by President Lewis

- First search firm meeting today -- will be meeting weekly, may be reaching out to individual board members moving forward as stakeholders in the process.
 - ❖ Motion to accept the all committee reports – 2nd and accepted

Public Comment

- No public comment at the meeting.

Adjournment

- Meeting adjourned at 7:34 PM;
- Next meeting 8/25/21, 6:00 pm

