

CDCPDA – Wednesday, January 27, 2021 Meeting

Time: 6PM-730PM

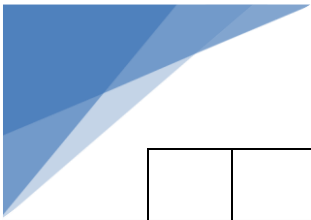
Location: Virtual via Zoom



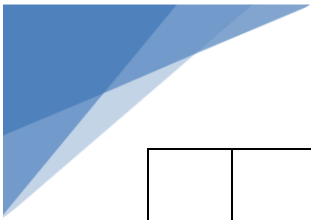
Meeting Minutes:

- Attendance
 - Present (Board): Mr. Gerald Bradford, Ms. Patricia Hayden, Rev. Dr. Phyllis Beaumonte, Dr. Rayburn Lewis, Mr. John Yasutake, Mr. Lewis Rudd, Mr. Chukundi Salisbury, Dr. Carver Gayton
 - Staff: James King II
 - Guests: Amesha Lawton, Cheryl Jackson Williams, Erica Newman

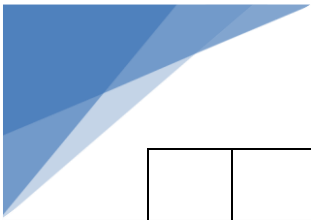
Item	Discussion point	Notes	Action	Time Allocated (in Minutes)
1	Meeting called to order at 6:05	Quorum called present		3
2	Meeting minutes	Several minor corrections in minutes noted.	Motion to approve the edited minutes – 2 nd and accepted	5
3	Committees	Finance - chaired by Mr. Yasutake – <ul style="list-style-type: none">• Mr. Yasutake, as Treasurer reported that the present		10 minutes each for a total of 50 minutes



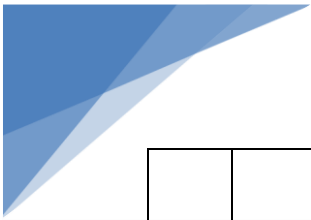
		<p>balance as of Thursday, January 27, 2021 in the Central District Community Preservation Development Authority, (hereinafter referred to as the CDCPDA) Checking Account with Homestreet Bank stands at: \$196,195.48.</p> <ul style="list-style-type: none">• Mr. Yasutake further reported that a full financial report will be made at the next CDCPDA Board meeting in February. Next Mr. Yasutake and Mr. King submitted for information the latest actions taking place regarding CDCPDA's Tax Status and further reported that President Lewis has been in contact with our State Legislative Representatives, Hon. Rep. Sharon Tomiko-Santos and the Hon. State Senator Rebecca Saldana requesting their assistance and guidance regarding the "Tax Status" of the CDCPDA.• Lastly, the Executive Committee in conjunction with the Finance Committee have finalized the accepted disbursement process in the form of		
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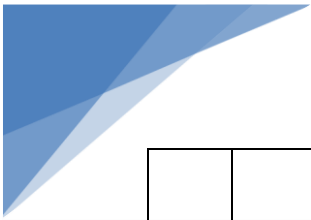
		<p>authorization to write checks on the CDCPDA checking account with Homestreet Bank. Procedurally, for all expenditures of \$2,500.00 or less any one (1) of three (3) officers, (as identified above of the CDCPDA), the President, Vice-President and the Secretary and the Interim Executive Director (to be replaced by the permanent Executive Director when hired) will be authorized to sign checks from the CDCPDA checking account. Expenditures greater than \$2,500.00, will require that all checks must be signed by at least two (2) of the Board's Officers or a Board Officer and the Interim Executive Director (to be replaced by the permanent Executive Director when hired) respectively. The CDCPDA Board Treasurer will act/serve as the "Controller" and shall have full authority to oversee and if necessary stop all transactions that require further justification,</p>		
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		<p>clarification and/or adequate documentation.</p> <p>Facilities - chaired by Mr. Bradford -</p> <ul style="list-style-type: none">• Maintenance Party Jan.22nd toilets are in poor condition, leaks and out of order toilets on a number of floors. In addition, we found an active leak from the ceiling into room 503. He contacted Daniel Parker to come repair the leak from the 6th floor toilet that was leaking into room 503. James King Jr. has contacted Sam L, from Seattle Colleges to see if they will replace toilet seals in the toilets in the building.• Cochran Electric is still working on adding additional cable drops for internet access.• Project management position closed on Jan. 31st, we will review application Feb. 2nd with Shaude' Moore, James King Jr. and Gerald Bradford. This team will forward to three for interviews.• Discussed additional criteria for selection – Ties to the Central District, Women owned or minority owned.		
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		<p>Programs and Partnerships – chaired by Co Chairs Patricia Hayden and Lewis Rudd –</p> <ul style="list-style-type: none">• No new report to communicate. Research still ongoing. <p>Community Communications - chaired by Kelly Jefferson –</p> <ul style="list-style-type: none">• Chair was not present at meeting to give extended report.• 2021 Flyer, Mission/Vision/Goals in The Facts newspaper. <p>Governmental Affairs (New Committee) – chaired by President Lewis –</p> <p>Updates on Meet and Greet, Legislative Capital request, tax status, and local government interaction.</p> <ul style="list-style-type: none">• https://docs.google.com/document/d/11UAW9NSdJHHvEppx0eGpgIEZMAuhTUu/edit <p>Open board position</p> <ul style="list-style-type: none">• Gov't officials, will be addressed at meet and greet Feb 17.		
4	President's report	Strategic Planning Retreat –	Elected to defer detailed planning to Programs and Partnerships Committee.	5



			Will ask consultant to lead us through team building and consensus building training. Assignment: Executive Committee	
5	Admin & Training	8pm IT Training with Kelly Lewis on zoom		3
6	Public Comments	Community Spotlight/Introductions for Guests!	-Ask for a brief background on the Project to start off our meeting as well as ACK.	
7	Adjourned at 7:20	Next meeting Feb 10, 6:00 pm		